

Certificate in Education (Lifelong Learning) - In- Service



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Subject	Level	Study Mode	Duration	Start Date
Teacher Training	Level 5	Part-Time	2 years	September 2025

The Course

Are you already working as a teacher or trainer at a recognised training or educational establishment within the education and training sector (former post-14 sector) and looking to progress your career? This qualification will help you on your way. Reasons to study 1. Progress your career: you could be eligible to gain Qualified Teacher Learning and Skills (QTLS) status. 2. Develop the essential skills needed to play a full part in teaching and curriculum development. If you're already working as a teacher or trainer at a recognised training or educational establishment within the education and training sector (former post-14 sector) and looking to progress your career, then this course may be ideal for you. This course is validated by the University of Huddersfield and run at Bishop Burton college on an evening from 6pm -9pm. Please note for 2025 entry the course will be run on a Thursday evening starting on 16 September 2025 Why Lifelong Learning? Upon successful completion of this course, you'll be eligible to proceed, following a process of professional formation through the Society for Education and Training to gain Qualified Teacher Learning and Skills (QTLS) status. This is the full professional status for teachers in the Lifelong Learning Sector. On this course you'll have the opportunity to develop the skills to play a full part in teaching and curriculum development. The course allows you to focus on your particular subject specialist area, alongside general teaching in the lifelong learning sector and a significant amount of your learning happens in your place of work allowing you to put theory into practice.

Course Aims

- > Provide you with initial teacher education for the Lifelong Learning sector, which develops excellent practical skills underpinned by an understanding of the theoretical basis for practice.
- > Develop your knowledge and understanding to plan, implement, assess and evaluate learning in own specialist area;
- > Enhance our practical skills in supporting and enabling learning, as well as your interpersonal skills associated with your intended/actual work role.
- > Cover inclusive approaches to teaching and learning, addressing issues of social justice.
- > Develop your commitment to, and critical understanding of, professional values, knowledge and skills.

What You Will Study

Year 1

- > Research Informed Teaching Learning and Assessment
- > Becoming a Subject Specialist Teacher

Year 2

- > Being a Subject Specialist Teacher
- > Policy and Professional Issues

Entry Requirements

The course is particularly suitable if you have work experience and/or qualifications in industry, including business and administration, hair and beauty, health and social care, public services or construction, engineering and many other vocational areas.

You should normally be in employment as a teacher or trainer at a recognised training or educational establishment for a minimum of 250 hours (at least 125 hours in any one year). Voluntary teaching/training may be acceptable in some circumstances .

Entry requirements for this course are normally:

Qualifications at Level 3 or above, for example HNC, CGLI Advanced, NVQ level 3/4 or other recognised professional qualification

Ability to demonstrate appropriate work experience in the area you wish to teach

In addition, you must also:

Provide confirmation of an Enhanced Disclosure and Barring Service (DBS) check

Provide one satisfactory reference

Complete a satisfactory interview

Identify a work-based mentor who can support you in your subject specialism

If your first language is not English, you will need to meet the minimum requirements of an English Language qualification. The minimum for IELTS is 6.0 overall with no element lower than 5.5, or equivalent will be considered acceptable.

Teaching and Learning Approach

This programme is delivered with a variety of learning and teaching approaches. For all modules, theory lectures are delivered that aim to deliver the core content and provide the underpinning knowledge. To complement the theory lectures, you will have group seminars to reinforce concepts delivered theoretically. The teaching methods focus on facilitating a student-centred approach to enhance your independent learning outside of the classroom.

Time Required on Campus

The course is part-time over three terms, starting in September. It runs one evening a week, usually a Tuesday or Thursday, from 6pm - 9pm. The course requires teaching hours of a minimum of 125 hours each year. Attendance at a one-day conference at the University of Huddersfield is required in the second year of the programme.

Work Experience

The programme requires 250 placement hours to be satisfactorily completed. The teaching practice hours will be undertaken within your workplace, supported by your identified work-based mentor.

How You're Assessed

On this course you'll have the opportunity to acquire the knowledge and understanding needed to teach in the Lifelong Learning Sector, and the ability to identify your ongoing needs for professional development. The course helps to prepare you for playing a full part in the teaching, administrative, and curriculum development activities in colleges and in other education and training organisations. As part of the course, you'll complete a subject specialist module. This requires attendance at the University. You'll be informed of the exact dates during the first year of the course. The focus of this course is on practical teaching. You'll have the opportunity to gain experience of learning and teaching alongside other professionals with support from tutors and work-based mentors. You'll be supported to develop the necessary skills to become an outstanding teacher. You'll be taught through a wide range of teaching and learning methods and you'll have a personal tutor who'll be assigned to you throughout your studies to support your ongoing development. There's a wide range of assessment activity including the creation of resources to support learning, seminars, lectures and presentations. Feedback (usually written) is normally provided on all coursework submissions within three term time weeks.

Clothing, Equipment and Additional Costs

- > The location of your placement may require you to travel so please be aware of any associated travel costs.
- > A suitable electronic device, e.g. a laptop or tablet, with internet connectivity is required for accessing online learning and completing assignments.

- > On successful completion of the programme, you will have the opportunity to graduate at a ceremony wearing formal dress. The hire of the formal dress is an additional cost.
- > If you decide to apply for QTLS status this will be an additional cost. You can find out more on the Society for Education and Training website.

Progression

Completion of this programme provides a foundation for further postgraduate study in the field of Lifelong Learning e.g. BA Education and Professional Development. Upon successful completion of this course, you will be eligible to proceed to apply for Qualified Teacher Learning and Skills (QTLS) status, following a process of professional formation through the Society for Education and Training. Your QTLS is full professional status for teachers in the Lifelong Learning sector.

Careers

Upon successful completion of this programme you could gain employment in post-16 education in e.g. Further Education institutions, the prison service and voluntary sector community organisations.